

RECTOR  
OF SGH WARSAW SCHOOL OF  
ECONOMICS

ADOIL.021.204.2017

**ORDER NO. 39**

of 11 August 2017

on the matter of tuition fee amounts in doctoral programmes for foreigners studying  
on the terms different than Polish citizens,  
on a tuition fee-basis

Pursuant to § 17.1 of the ordinance of the Minister of Science and Higher Education of 12 October 2006 on the matter of starting and pursuing by foreigners academic programmes and other trainings as well as their participation in research and development work (Journal of Laws of 2016, item 1501), in connection with art. 66.1 and 2 of the law of 27 July 2005 - The Law on Higher Education (Journal of Laws of 2016, item 1842, as amended), it is ordered as follows:

§ 1

1. The order stipulates the amounts of tuition fees in doctoral programmes for foreigners defined in art. 43.4.2 in connection with art. 43.3.4 of the law of 27 July 2005 - The Law on Higher Education, hereinafter referred to as the 'Law', studying in doctoral programmes on the terms different than Polish citizens - on a tuition fee-basis as well as participating in doctoral programmes based on international agreements if such agreements provide for a tuition fee, on the terms set out in these agreements.
2. Participants of doctoral programmes (hereinafter referred to as 'doctoral candidates') stipulated in section 1, shall pay to SGH the following fees:
  - 1) for tuition in full-time doctoral programmes;
  - 2) for tuition in part-time doctoral programmes, including programmes with instruction in English;
  - 3) for participating in extracurricular classes both in full-time and part-time programmes.

3. Provisions of this order shall apply accordingly to the foreigners stipulated in art. 43.2a of the Law. Provisions of this order shall apply also to the foreigners stipulated in art. 43.2,5 and 5a of the Law who have started and continue doctoral programmes on the terms different than Polish citizens.

## § 2

1. The amounts of tuition fees in doctoral programmes for educational services provided to doctoral candidates stipulated in § 1 shall be determined in the annex to this order.
2. Doctoral candidates may participate in the classes outside of the doctoral programme curriculum which have been included in SGH tuition offer. If they decide so, they shall pay a tuition fee for these classes in the amount determined for students.
3. The fee shall be paid in Polish zloties to the indicated in the Virtual Dean's Office appropriate individual doctoral candidate's account run under SGH bank account.
4. Detailed conditions of paying the tuition fees in doctoral programmes shall be outlined in the agreement made between the University and the doctoral candidate.
5. The agreement executed with a doctoral candidate shall include the relevant table of tuition fees from the annex to this order along with footnotes.

## § 3

1. Tuition fees in doctoral programmes shall be paid in the deadlines stipulated in the tables of tuition fees.
2. Statutory interest shall be charged on the fees paid after the lapse of the payment deadline. Should the tuition fee amount remain outstanding for more than three months, the student shall be removed from the doctoral candidates' list. The date of payment shall be the date of crediting the amount due to the University account.
3. If the tuition fee amounts are outstanding, the doctoral candidate may be banned from class participation, obtaining credits and taking exams as well as may be removed from the doctoral candidates' list.
4. Should a doctoral candidate be removed from the doctoral candidates' list due to the non-payment of fees in a doctoral programme, reinstating the candidate to the doctoral candidates' list shall be possible after all the outstanding amounts have been paid to the University.

## § 4

In certain extraordinary and justified circumstances the doctoral programme tuition fee may be divided into instalments, however the last instalment for a given year or semester must be paid by the last day preceding the winter or spring examination session accordingly. The decision concerning paying the tuition fee in instalments shall be made by the Vice Rector competent for doctoral programmes at the request of the doctoral candidate accompanied by an opinion of the relevant Collegium Dean. The Dean providing the opinion for the request shall stipulate the dates of payment of particular instalments, their number and amounts.

§ 5

Rector's order No. 7 of 23 February 2007 on the matter of tuition fees in first cycle, second cycle and doctoral programmes for persons not being Polish citizens and studying on a tuition fee-basis paid in foreign currencies shall become ineffective.

§ 6

The order shall become effective as of the day of signing and shall apply to doctoral candidates who started or resumed studying in the academic year 2017/2018.

pp. RECTOR

VICE RECTOR

dr hab. Piotr Wachowiak, prof. SGH